



Transitioning to Leader

Description

Transitioning to Leader provides participants with a clear understanding of the leader-manager they aim to be and the essential skills and strategies to get them there. Approaches to effective communication and how to foster collaboration among teams (both remotely and in person) are discussed. Participants will also learn the fundamentals for interviewing, hiring, and more.

Format

This interactive remote course occurs over three days, 2.5 hours per day. The course will remain remote until safe to return in person.

Topical Agenda

Session 1:

- Transitioning to Leader-Manager
 - The How Matters Even More Now
 - Personal Leadership Vision *Exercise*
- Setting Employees Up for Success
 - Goal Setting
 - Manager Expectations *Exercise*
 - Performance Management Principle
 - Effective Feedback

Session 2:

- Leader as Communicator
- Fundamental Communications Skills and Responsibilities

Session 3:

- Manager as Performance Driver
 - Shaping Culture
 - Manager's Role in Employee Engagement

For more information or questions, contact courses@massbioed.org.

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