

Biotechnology Project Management

Description

Biotechnology Project Management examines critical aspects of project management, including an overview of the drug development process and regulatory agencies. Participants learn to use tools and strategies for working in a team environment to analyze risk, allocate resources, track projects, resolve conflicts, make decisions, and manage teams. Experiential learning labs, class participation, and real-world examples are used to maximize educational impact.

Format

This interactive remote course occurs over ten days, 2 hours per day. The course will remain remote until safe to return in person.

Topical Agenda

Module	Module Name	Class
0	Intro	1 (3 hours)
1	Regulatory Overview	
2	Basics of PM	2 (2 Hours)
3	Matrix Management	
4	Team Structure	3 (2 Hours)
5	Product Development Plan	
6	Change Management & Communication	4 (2 Hours)
7	Project Planning	
8	Risk Management	5 (2 Hours)
9	Meeting Management	
10	Influencing without Authority	6 (2 Hours)
11	Decision Making	
12	Problem Solving	7 (2 Hours)
13	Project Closeout & Review	
14a	Pulling it all Together I (Activity-based)	8 (2 Hours)
14b	Pulling it all Together II (Activity-based)	9 (2 Hours)
14c	Pulling it all Together III (Activity-based)	10 (2 Hours)

For more information or questions, contact courses@massbioed.org.

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